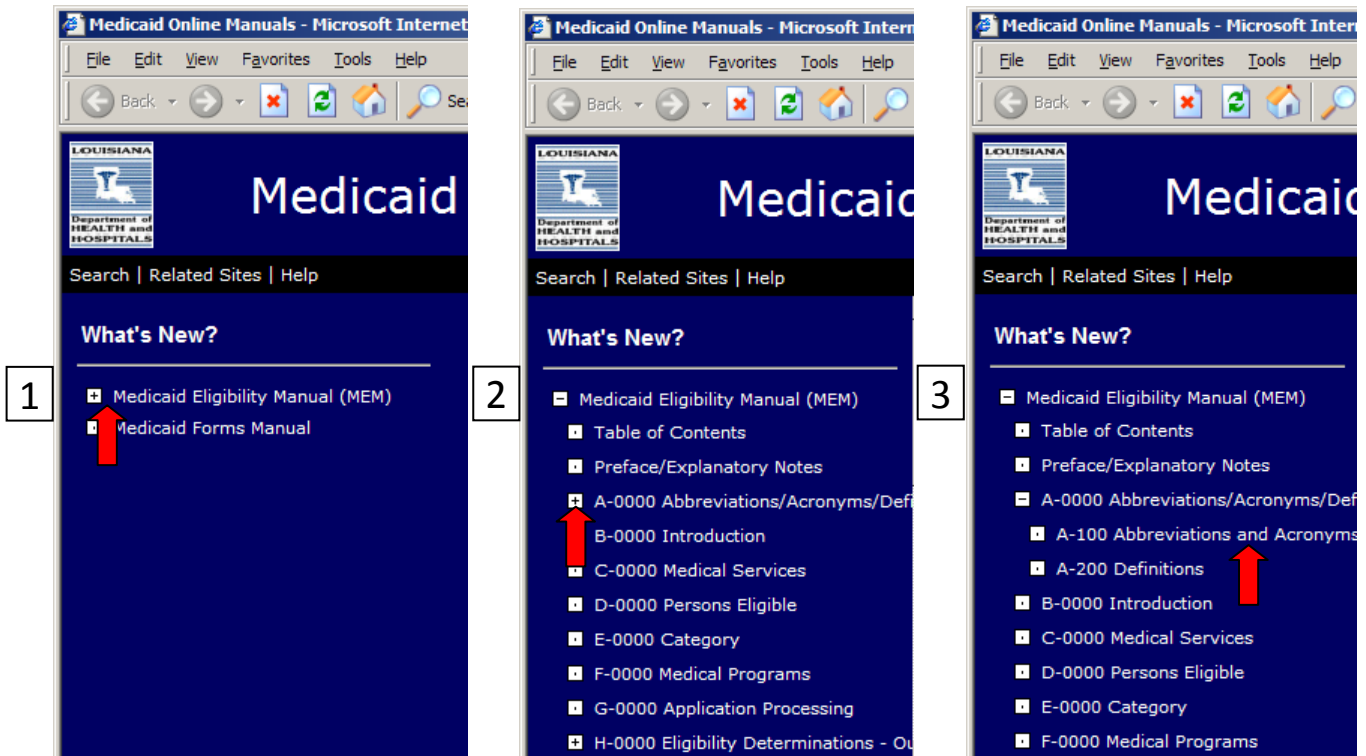


Searching for Documents

Keep in mind, at any time, you can return to the main search page by clicking the “Search” link in the upper left corner of the screen.



For general document navigation, use the + buttons on the left side of the screen to find the document you are looking for. Click the document name to open it in a new window.



To perform a search, click in the main search box and type your search term. Click the **Search** button to perform the search. In the example below, the term “**communitycare doctors**” is the search term.

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SEARCH

Help with Searching

Search for:

In:

☒ All these words
☐ Any of these words
☐ Exact Phrase

The right side of the search screen has 3 options for searching. The search term “**communitycare doctors**” will be used to illustrate the differences.

If the first option is selected, “**All these words**”, then searching for “**communitycare doctors**” will return all documents that contain both words in them. If a document only contains “**communitycare**” or only “**doctors**”, it will not be returned in the search results. Notice, 1 document was returned when performing this search.

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SEARCH

Help with Searching

Search for:

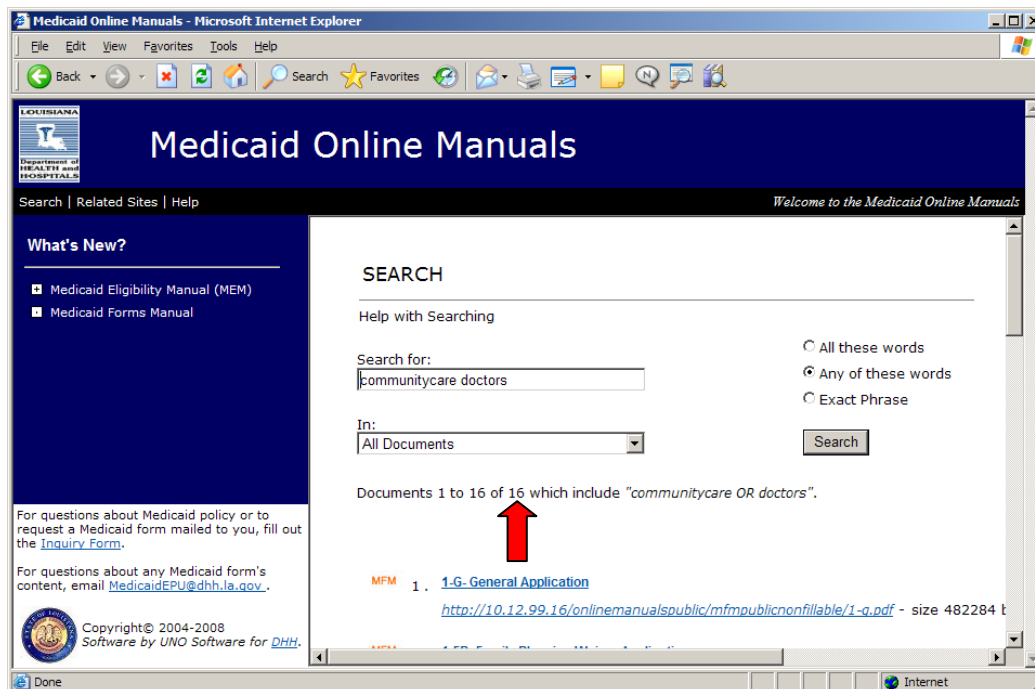
In:

☒ All these words
☐ Any of these words
☐ Exact Phrase

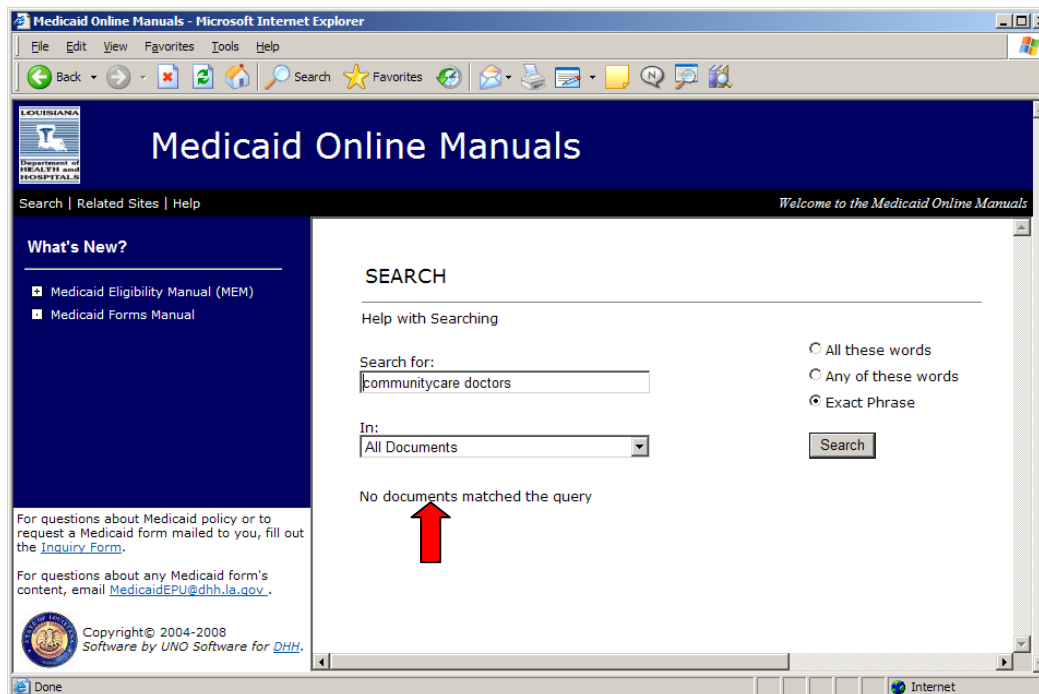
Documents 1 to 1 of 1 which include "communitycare AND doctors".

1. [1-CH- LaCHIP Application](http://10.12.99.16/onlinemanualspublic/mfmpublicnonfillable/1-ch & cover.pdf)
<http://10.12.99.16/onlinemanualspublic/mfmpublicnonfillable/1-ch & cover.pdf> - size PM

If the second option is selected “**Any of these words**”, then searching for “**communitycare doctors**” will return all documents with either “**communitycare**” or “**doctors**”. The document only needs one of these terms to be returned in the search results. Notice, 16 documents were returned when performing this search.



If the third option is selected, “**Exact Phrase**”, then searching for “**communitycare doctors**” will return only documents that have the two words “**communitycare**” and “**doctors**” together as typed in the search box. If both words are in the document, but not together, then it will not be returned in the search results. Notice, no documents were returned when performing this search.



Keep in mind, when performing searches, you can narrow the search results by changing the **In:** drop-down combo box.

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SEARCH

Help with Searching

Search for:

communitycare doctors

In:

All Documents

All Documents

Medicaid Eligibility Manual

Medicaid Forms Manual

☐ All these words

☐ Any of these words

☒ Exact Phrase

Search

Internet